

PINEYWOODS COMMUNITY ACADEMY



Dr. Sarah Strinden Elementary School
Dr. Terry Robbins Middle School
PARAMUS ECHS



March 9, 2018

Dear Parents,

Following the recent school safety incident in Florida, Pineywoods Community Academy Administration began reviewing security procedures for our school. An immediate concern we are addressing is that the school had multiple entry points and unmonitored access before the school day began. The following procedure will be enforced beginning Monday, March 19th following spring break. Please discuss with your child(ren) the changes we will be implementing.

Beginning Monday March 19th:

- The doors on the North end of Building (by auditorium) will remain locked at all times. This will no longer be an entry point for students and parents.
- Entry for elementary students will be via the ramp on the South end of the building. (You may drop off your child(ren) without leaving your car and our staff will help them into the building).
- Entry for middle and high school students will be via the front doors after 7:15 a.m.; students arriving before 7:15 a.m. must enter through the South entrance.
- Parents will not be allowed to enter the building via the Elementary entry (South ramp).
- Parents that enter the front doors (on S. Raguet) are not allowed beyond the reception area without an approved access badge, provided from the office. Parents will be escorted back to the appropriate office for assistance.
- Parents will not be allowed free access to the building. If you need to schedule a meeting with your child's teacher, please communicate through appropriate channels.

I know this change may be inconvenient for some; however, I am certain that, as a parent, you understand this important change in procedures for our school. I want to thank you in advance for your assistance as we continually evaluate our school to provide a safe and secure learning environment for our children. Please contact your campus administrators if you have any questions or concerns.

Respectfully,

A handwritten signature in cursive script that reads "Ken Vaughn".

Ken Vaughn
Director
Pineywoods Community Academy
936.634.5515