

PINEYWOODS COMMUNITY ACADEMY

Employment Application for

SUPPORT PERSONNEL

We consider applicants for all positions without regard to race, color, national origin, age, religion, sex, marital status, veteran or military status, disability or any other legally protected status. - AN EQUAL OPPORTUNITY EMPLOYER

**Please print all
information requested
except signature**

Position(s) Applied For:

(1) _____

(2) _____

PLEASE COMPLETE PAGES 1-3

DATE _____

PERSONAL DATA

Name _____
Last First Middle Maiden

Present Address _____
Street or PO Box No. City State Zip

Telephone (____) _____ - _____ Cell Phone (____) _____ - _____

Social Security # ^(A) _____ Email Address _____

POSITION DATA

Type of employment desired: Full-time Part-time Summer only

Date you can begin work _____

Have you ever been employed by P.C.A. in the past? Yes No

If you answered "yes", provide dates of employment _____

EDUCATION/TRAINING

Check the highest level of education attained:

Not a high school graduate (circle highest grade completed) 1 2 3 4 5 6 7 8 9 10 11

High School Graduate GED Less than two years of college

Two or more years of college Bachelors Degree Masters Degree

Other training or education _____

Licenses and certificates held: _____

Name of School	Location	Course of Study and major/minor	Diploma, degree, certificate or license held

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CERTIFICATION

- None
- Valid Texas
- Valid other state _____
- Texas Emergency
- Texas One-Year -Expires _____
- Texas Temporary Administrative: Expires _____

Level(s) of Certification: _____

Areas of Specialization/Endorsements (as listed on certification):

_____	_____
_____	_____
_____	_____

WORK EXPERIENCE

Please provide a complete list of all positions you have held in the past 10 years. List the most recent first. Attach additional sheets, if necessary. Attach resume, if available.

Employer	Address	Position/Title	Dates Employed	Reason for Leaving

SPECIAL SKILLS

List specific skills and any machines or equipment you can operate. Include typing speed and number of years of experience.

- | | |
|----------|----------|
| 1. _____ | 4. _____ |
| 2. _____ | 5. _____ |
| 3. _____ | 6. _____ |

GENERAL INFORMATION

Do you have a relative who serves on Pineywoods Board of Education? Yes No

If "Yes", please provide the relative's name and relationship _____

Have you ever been convicted of, plead guilty or no contest (*nolo contendere*) to, or received probation, suspension or deferred adjudication for a felony or any offense involving moral turpitude (including, but not limited to: theft, rape, murder, swindling or indecency with a minor)?

Yes No If "yes", please state where, when and the nature of the offense _____

(A felony conviction is not an automatic bar to employment. The district will consider the nature, date and relationship between the offense and the position for which you are applying.)

REFERENCES

Please list references the district can contact regarding your work history. Include all managers and supervisors who evaluated or supervised your performance at your last two employers.

Name of Reference	School District/Firm Name	Mailing Address	Position/Title	Phone Number (with area code)

VERIFICATION

I hereby affirm that all information provided in this application is true and accurate to the best of my knowledge and understand that any deliberate falsifications, misrepresentations or omissions of fact may be grounds for rejection of my application or dismissal from subsequent employment.

I authorize the above-listed references to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release all such parties from liability for any damage that may result from furnishing the same to you.

^(A) I understand that the agency to which I am applying may use my Social Security Number (SSN) for tracking purposes and for identification. This is in accordance with Federal Law U.S.C. 552a Section 7 (b)

Signature

Date

This application becomes the property of the district. The district reserves the right to accept or reject it. This application shall be considered active for 18 months. If you have not received a response during this time period, you may reapply or reactivate your application.